TORRANCE COUNTY

RESOLUTION # 2016-18B

Line Item Transfers

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2015-16 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 11th day of May 2016.

TORRANCE COUNTY COMMISSION

James W. Frost, District 1

Julia DuCharme, District 2

Attest:

County Clerk

LeRoy M. Candelaria, District 3

Torrance County

Resolution 2016-____

Line Item Transfer

Schedule A

May 11th 2016

Funding Source:		Transfer From:		Transfer To:		Total
Department	Source	Line Item	Description	Line Item	Description	Amount
Clerk	county clerk	612 20 2 218	equip/maint.	612 20 2 219	office supplies	$ 2,000.00
Clerk	general	401 20 2 63	pera matching	401 20 2 103	part time salaries	$ 2,500.00
Clerk	clerks equip. fund	612 20 2 203	maintance contract	612 20 2 221	printing/pub/advertising	$ 1,300.00
Clerk	general	401 21 2 226	election boards	401 21 2 103	part time salaries	$ 2,000.00
DV Grant	Grant	690 86 2 266	training	690 86 2 205	mileage/perdiem	$ 1,300.00
DV Grant	Grant	690 86 2 266	training	690 86 2 219	office supplies	$ 1,660.00
dist.5 VFD	fire allotment	405 91 2 218	equip/maint.	405 91 2 201	vehicle maint./repair	$ 5,220.00
dist.5 VFD	fire allotment	405 91 2 218	equip/maint.	405 91 2 201	vehicle maint./repair	$ 5,220.00
dist.5 VFD	fire allotment	405 91 2 266	training	405 91 2 201	vehicle maint./repair	$ 3,000.00
dist.5 VFD	fire allotment	405 91 2 215	build maint/repair	405 91 2 219	office supplies	$ 823.74
dist.5 VFD	fire allotment	405 91 2 230	medical supplies	405 91 2 219	office supplies	$ 1,000.00
finance	general	401 55 2 219	office supplies	401 55 2 65	health insurance matching	$ 1,000.00
finance	general	401 55 2 218	equip/maint repair	401 55 2 65	health insurance matching	$ 400.00
finance	general	401 55 2 64	fica matching	401 55 2 65	health insurance matching	$ 600.00
Road	road	402 60 2 256	road materials	402 61 2 238	grounds maintanance	$ 200.00
Road	road	402 60 2 102	full time salaries	402 60 2 256	roads materials	$ 10,000.00
Safety	risk management	600 6 2 221	printing & publishing	401 6 2 248	safety equipment	$ 600.00
Sheriff	general	401 50 2 267	towing	401 50 2 272	professional services	$ 1,000.00
Sheriff	general	401 50 2 266	training	401 50 2 272	professional services	$ 1,000.00
Sheriff	general	401 50 2 221	printing & publishing	401 50 2 272	professional services	$ 1,000.00
Sheriff	general	401 50 2 202	fuel	401 50 2 272	professional services	$ 2,000.00
			TOTAL			$ 43,823.74

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
612-20-2218	Equipment and Maintenance	612-20-2219	office supplies	$2,000.00
401-20-2063	Pera Matching	401-20-2103	part time salaries	$2,500.00
612-20-2203	Maintenance Contracts	612-20-2221	printing, Pub& Advertising	$1,300

Reason for Transfer:

Need more supplies, partime salary (Michelle) running low. More and more time transcribing minutes along with helping with other office procedures. More advertising for elections.

Signature

4/18/14
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-21-2226	Election Boards	401-21-2103	Part Time Salaries	2,000.00

Reason for Transfer:

New Voting Machine Tech training, Techs will be helping program voting machine cartridges which has added time to thier duties. and Sec of State is requiring more testing for accuracy of our voting machines again which requires more voting machine tech time.

Signature

4/21/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Domestic Violence Grant

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
690-86-2266	Training	690-86-2205	Mileage/per diem	$1300
690-86-2266	Training	690-86-2218	office supplies	$1660

Reason for Transfer: Realocation for end of year utilization

Signature: Michelle Coffitt

Date: 4/21/16

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DISTRICT 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
405-91-2218	EQUIP/MAINT REPAIR	405-91-2201	VEH MAINT/REPAIR	$ 5,220.00

Reason for Transfer:
LINE ITEM IN NEGATIVE. FUNDS NEEDED FOR APPARATUS REPAIRS

Crystal Bostwick
Signature

4/18/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: DISTRICT 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
405-91-2218	EQUIP/MAINT REPAIR	405-91-2201	VEH MAINT/ REPAIR	$ 5,220.00
405-91-2266	TRAINING	405-91-2201	VEH MAINT/ REPAIR	$ 3,000.00
405-91-2215	BUILD MAINT/REPAIR	405-91-2219	OFFICE SUPPLIES	$ 823.74
405-91-2230	MEDICAL SUPPLIES	405-91-2219	OFFICE SUPPLIES	$ 1,000.00

Reason for Transfer:
LINE ITEM IN NEGATIVE. FUNDS NEEDED FOR VEHICLE REPAIRS. FUNDS ALSO NEEDED TO BUY OFFICE SUPPLIES. NOT ENOUGH IN LINE ITEM TO COVER PURCHASE.

Crystal Bostwick
Signature

4/26/16
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Finance

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-55-2219	Office Supplies	401-55-20605	health insur. matching	$1000
401-55-2218	Equip/maint. repair	401-55-20605	health insur. matching	$400
401-55-20604	Fica Matching	401-55-20605	health insur. matching	$600

Reason for Transfer:
To cover negative balance on health insurance matching

Amanda Lenoris
Signature

5-14-16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
402602256	road materials	402612238	grounds mainteno	$200.00

Reason for Transfer:

to get gate wheels for front gate

Signature: Matthew M Chavez

Date: 4/19/16

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
402-60-2108	Full time salaries	402-60-2256	Road materials	10,000

Reason for Transfer: Rd repairs on Heritage, and various maintained roads

Signature: Michael Jr Chavez

Date: 4/28/2016

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Safety

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
600-06-2221	Printing & Publishing	401-06-2248	Safety Equipment	$ 600.00

Reason for Transfer:

Transferring money to cover first aid kit refills.

Signature

4-18-2016
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2267	Towing	401-50-2272	Professional Services	$ 1,000.00
401-50-2266	Training	401-50-2272	Professional Services	$ 1,000.00
401-50-2221	Printing/Publishing	401-50-2272	Professional Services	$ 1,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason for Transfer:
Transfer to cover the cost of First Aid/CPR for new hire deputies, also to cover the negative balance.

Signature

4/21/16
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Sheriff

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2202	Fuel	401-50-2272	Professional Services	$ 2,000.00
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -

Reason for Transfer:
Transfer to cover costs of Psych Eval and Physical for new hire deputies

Stephanie Ortiz
Signature

4/11/16
Date

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